



NABKISAN FINANCE LIMITED

A Subsidiary of NABARD

(Formerly Agri Development Finance (Tamilnadu) Limited)

Ref : NKFL /RO/ 477 / 2018-19 Dated 08 May 2018

Recruitment of Information Technology (IT) Officer

NABKISAN Finance Limited, a subsidiary of NABARD and a leading Non-Banking Finance Company with Rs.473 crore of balance sheet size is focussed on agriculture and rural development both under Direct lending and bulk lending models. Clients are mainly Producer organisations, NBFCs, NBFC-MFIs, Non-governmental organisations, Trusts, companies, etc.

Applications for the post of **Information Technology (IT) Officer** on contract basis is invited, as per details given below:

A. JOB PROFILE

The primary duties and responsibilities of the IT Officer shall be as follows.

- i. Stabilising operations of loan origination and management systems, business analytics, risk management systems, investments module, development of new products, etc.
- ii. Responsible for management and co-ordination for IT Governance, IT Policy, Information & Cyber Security, IT Operations, IS Audit, Disaster Management, Business Continuity Planning and IT Services Outsourcing.
- iii. Adopting and operationalizing the IT related master guidelines issued by RBI
- iv. Co-ordination for maintenance of NABKISAN's website, Krishimanch webportal and other works
- v. Additional items of work, if any, assigned by NABKISAN from time to time.

B. ELIGIBILITY CRITERIA

a. Educational Qualifications:

- i. Bachelor of Engineering (BE) or Bachelor of Technology (B.Tech) in Computer Engineering with minimum 60% or equivalent marks in CGPA from any reputed institution

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Ground Floor, NABARD Tamilnadu Regional Office Building, No.48, Mahatma Gandhi Road, Nungambakkam, Chennai 600 034. Tamil Nadu Ph.(044) 2827 0138, Tele Fax : 42138700
E-Mail : nabkisan2015@gmail.com Web: www.nabkisan.org CIN:U65191TN1997PLC037525

- ii. Post graduates in Engineering with specialisation in Computer Engineering would be preferred.

b. Experience:

- i. Minimum of 3 years of experience in a reputed and relevant NBFC or financial institution managing loan origination and accounting software and other areas indicated in the job profile.

c. Age

- i. Candidate should have a minimum age of 25 years and maximum of 35 years at the time of submission of application.

C. OTHER CRITERIA

- i. Proficiency in reading, writing and speaking English, Hindi and Tamil

D. PLACE OF POSTING

- i. The place of posting will be, for the present, Chennai.
- ii. However, depending on administrative requirement of NABKISAN, candidate may be placed anywhere in the country in future.

E. REMUNERATION

- i. Candidate will be paid consolidated remuneration of Rs.75,000/- per month all inclusive. The amount will be inclusive of all statutory deductions that NABKISAN may be required to make on behalf of the contracted staff. Remuneration will be released after making statutory deductions. Further, incentive up to four months' consolidated remuneration may be considered for payment solely at the discretion of NABKISAN based on the performance of the candidate.
- ii. Higher remuneration may be paid to the deserving candidates, in line with the industry standards and with the approval of the Chairman of the Company.

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F. OTHER FACILITIES

- i. Other perquisites like lunch and mobile allowances will be offered on the lines available to other staff of NABKISAN.
- ii. A total yearly leave of 15 days (a day accruing for every completed month of service which will expire at the end of the year, with a provision of additional three days adding to the total balance of leaves at the beginning of a calendar year) will be available.

G. CONTRACT PERIOD

- i. The IT Officer, will be appointed on contract basis initially for a period of two years which may be extended based on the performance.
- ii. NABKISAN reserves the right to terminate the contract by giving one month notice within the contract period.

H. HOW TO APPLY

- i. Interested candidates may send their CV along with application in the prescribed format by **MAIL to, nabkisan2015@gmail.com / POST** addressed to: The Chief Executive Officer, NABKISAN Finance Limited, NABARD Building, 48, Mahatma Gandhi Road, Nungambakkam, Chennai – 600 034.
- ii. Last date for receipt of applications: **upto 17.30 hours on 08 June 2018.**

I. GENERAL INFORMATION

- i. Applicants will be shortlisted based on the eligibility criteria indicated above. Shortlisted candidates will be called for the interview and cost will have to be borne by the candidate only.
- ii. Self-attested copies of educational qualifications and experience certificates may be compulsorily submitted at the time of the interview. Original documents would be required for the verification.
- iii. NABKISAN reserves the right to call only the requisite number of candidates for the interview after preliminary screening/shortlisting with reference to

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- candidate's qualification, suitability, and experience etc. Mere satisfying the eligibly criteria does not entitle a candidate to be called for the interview.
- iv. Applications received after the due date and time shall not be entertained and will be summarily rejected.
 - v. NABKISAN reserves the right to cancel the recruitment for the captioned posts without assigning any reason thereof.

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